



Hillsboro Parks and Recreation Commission Minutes
Regular Session

March 14, 2017 7:00 a.m.
Hillsboro Parks and Recreation Office

The Hillsboro Parks and Recreation Commission met in regular session on March 14, 2017. Present were Parks and Recreation Commissioners Gwynne Pitts, Ken Phelan, Lynn Scheller, Marilyn Helzerman, and Aisha Panas; City staff Dave Miletich, Jeroen Kok, Mary Loftin, Ken Pipher, Maria Davila Bores, Cristina Caravaca, Michele McCall-Wallace, Amber Victoor, and Karen Edwards; Citizen Jim Jackson

Commission Chair Pitts called the meeting to order.

Citizen Communication: Jim Jackson encouraged the Commission to develop additional pickle ball courts, both indoor and outdoor. Jackson stated the courts on 10th Avenue are not in good condition. Miletich stated that indoor courts in the Community Center at 53rd will be designed for pickle ball and other sports. Outdoor tennis courts could also include pickle ball lines.

Amber Victoor and Michele McCall-Wallace were introduced to the Commission. McCall-Wallace gave the presentation she prepared for her application process at the request of Commissioner Scheller.

Minutes:

Motion was made by Helzerman and seconded by Scheller to approve the minutes of the Regular Meeting on February 14, 2017 as written. The motion was approved unanimously.

Reports/Presentations:

System Development Charges 101: Kok explained that SDCs are the primary revenue source for the Capital Improvement Plan. "Growth pays for growth" These one-time fees are assessed when the building permits are pulled. Pipher reported the current methodology was developed in 2010 and has an annual index increase built in. There are different fees for residential units and commercial buildings. These fees can only be used for new development. The South Hillsboro developments have a supplemental SDC added. The current balance in the SDC account is \$4.12 million. The revenues have been higher than projected recently but there are debt service obligations to pay for past acquisitions. Additional funding will need to be secured before Hillsboro is built out and SDCs end.

Miletich suggested creating a new commissioner orientation that includes this type of information for other programs that affect Parks & Recreation Commission decisions.

Community Center at 53rd Update: Miletich was happy to report that the City Council agreed to fund the community center project. Public Works staff will post an RFP for design soon.

Director/Manager Update: Miletich informed the Commissioners of the Local Option Levy election on May 16, 2017. Miletich stated that no decision about the Chief Kno-Tah statue will be made until all information and costs are gathered and stakeholders have been consulted. That will be in mid-April. The Commission watched a video of a Native American art installation in Lake Oswego.

Old Business: None

New Business:

The Commission considered adopting the ADA Transition Plan. Davila Bores informed the Commission that all developed park sites had been assessed and the information given to the consultant who prepared a recommendation for improvements at four levels, set priorities and a ten-year timeline for implementation. The cost for implementation is \$700,000. Commissioner Panas inquired about including a grievance process and naming an ADA Coordinator in the plan. Also listing how to determine when ADA guidelines cannot be compliant. Davila Bores will add these components and bring the plan back for adoption at the next commission meeting.

Consideration was given to approving a right-of-way dedication and temporary construction easement to build a new sidewalk in front of the Masters House. Motion was made by Phelan and seconded by Scheller to forward the recommendation for approval to City Council. The motion passed unanimously.

The Commission considered forwarding a recommendation to City Council to approve an IGA with Oregon Watershed Enhancement Board for the Oak Island Marsh restoration project at Jackson Bottom Wetlands Preserve. Motion was made by Helzerman and seconded by Scheller to forward the recommendation. The motion passed unanimously.

The Executive Session was cancelled.

Consideration was given to forwarding a recommendation to City Council to approve a pending land transaction to obtain a future neighborhood park property in South Hillsboro. Motion was made by Phelan and seconded by Panas to forward the recommendation to Council. The motion passed unanimously.

The Commissioner discussed availability for the March 28 Parks & Recreation Commission meeting. Since quorum cannot be met, the March 28 meeting will be cancelled. The next scheduled meeting is April 11, 2017.

Information Items: None

There being no other business, Commission Chair Pitts adjourned the meeting.

ATTEST: _____

Chair